

# **Heartland How-To**

Registering for online banking and linking external accounts

## **Register for Online Banking**

1. Download Heartland Credit Union's mobile app or go to **www.heartlandcu.org/login** and click "Register." Follow the instructions to complete your registration.



## Link an External Account Using Mobile Banking

- 1. Login to your Heartland account and navigate to the Transfer menu.
- 2. Swipe left and select "Add Account."



3. Choose "External Account."

#### External account



Add an account manually

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Enter your account number and routing number. Verification can take up to 3 days. 4. Enter your external account information. Micro deposits will be made to your external account within two to three (2-3) days. Retrieve the dollar amounts from your external account. These amounts will be used to verify the external account and complete the linking process.

	PENDING	Confirm 🖉 🗇
	First Deposit *	0.00
	Second Deposit *	0.00

Once the verification step is completed, the external account will be available to use as a payment account. **Please note:** transfers may take up to three (3) business days to complete. An estimated date will be provided prior to authorizing the transfer.

### Link an External Account Using Desktop Banking

- 1. Login to your Heartland account and navigate to the Transfer menu.
- 2. In the transfer menu, select the "To Account" dropdown box. Scroll to the bottom and find "Add an Account."



3. Select "External Account."

#### **External account**



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